Audit- Things looked good changes do need to be made. Mostly in accounting. Receipts need to be exchanged in a timely manner. Treasurer needs to make monthly reports that include amounts. And balance/non-balance needs to be known and reconciled.

LOSB statement Checking 108,997.97 clerks QB file 83,146.19 **Difference of 25,851.78**

Savings- statement 19,947.19 clerks QB file 27,491.18 **Difference -7,543.99** (18,307.79)

Ordinances – copies have been made for what the township has in place or that I have found in files and on computer (then there is also that deposit/investment policy that I didn’t print)

Policy – Board packet

Communications (5:55 am) set time limits on communications Accountant had clerk stuff 12th-30th email with minutes sent out on the 4th. On the 5th they were received. On the 11th email at 5:47 was sent saying agenda would be printed and handed out at meeting. This morning I emailed asking for a copy this afternoon and then at 5:01 asked for a copy to be emailed. No response!

Elections equipment was updated on 6th by the state